

**EDUCATION CULTURE AND SPORT COMMITTEE - COMMITTEE BUSINESS
15 SEPTEMBER 2011**

<u>No</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u> (items in bold are overdue)	<u>Report Expected</u> (if known)
1.	<p>Area North Committee 18 November 2008 Article 7</p> <p>Council Budget 10 February 2011</p>	<p><u>Library Service Development</u> The Committee requested that the current fortnightly street site at Kingswells be maintained until January 2011, thereafter officers in Culture and Leisure, Neighbourhood Services (North Area) be instructed to report to Committee concerning the provision of a library service within the Kingswells community.</p> <p>As part of the 2011/12 General Fund budget proposals, Council agreed to instruct the Director of Education, Culture and Sport to report to the relevant Committee on new ways of working for the provision of library services within the City.</p>	<p>A report is on the agenda.</p>	<p>Head of Communities, Culture and Sport</p>	<p>02.06.11</p>	<p>15.09.11</p>
2.	<p>Education, Culture & Sport 27 May 2010 Article 11</p> <p>Special EC&S Committee 28 October 2010 Article 2</p>	<p><u>Learning Estate Strategy (Schools) – Rezoning Exercise (Secondary)</u> <u>At its meeting of 28 October 2010, the Committee resolved, amongst other things:-</u> to request that officers develop fully detailed proposals for the longer term management and provision of secondary schools which will result in twelve academies in total, as outlined in the report.</p> <p>Following the decision on 28 October 2010 that officers fully develop proposals to redefine the catchment areas of Aberdeen</p>	<p>This item will be rolled together in to one report to be presented to Committee in early 2012.</p> <p>In the meantime, there is a report on the primary school estate review on the agenda.</p>	<p>Head of Educational Development, Policy and Performance</p>	<p>Early 2012</p>	

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		Grammar School and Harlaw Academy, at its meeting of 24 March 2011, the Committee considered a report on the catchment areas of these schools and agreed that officers should include the potential re-zoning of the two secondary schools in a comprehensive review of the primary school estate, to be completed by December 2011 with a report to Education, Culture and Sport Committee early in 2012.				
3.	Policy & Strategy (Education) 9 June 2009 Article 11 Education, Culture and Sport 8 October 2009	<u>Strategic Music Partnership – Big Noise: Sistema Scotland</u> At its meeting on 2 June 2011, the Committee resolved:- (i) to note the report and the potential for a similar project in Aberdeen; (ii) to instruct officers to investigate a business model for the delivery of a project working with Sistema Scotland; and (iii) to instruct officers to report to a future meeting of the Committee on the proposed business model, criteria for identifying an appropriate community, and possible funding sources.	A report is contained in the information bulletin.	Head of Communities, Culture and Sport	18.11.11	
4.	Education, Culture and Sport 15 April 2010 Article 19	<u>Reduced Communities Team / Leased Community Centres -</u> The Committee noted progress made; requested a report back to Committee at its meeting on 16 September 2010 on implementing a 20 year lease with repairs and maintenance being undertaken in agreement with leased centres along the same lines as Devolved Educational Management Schools budgets were dealt with at the present moment; and requested	A report is on the agenda, dealing with aspects of this item.	Head of Communities, Culture and Sport	15.09.11	

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	Council Budget 10 February 2011	<p>that consultation be undertaken with leased community centres on the formulation of the report. It was then agreed that this be deferred to June 2011 to allow consideration of community ownership of assets in light of the current national policy supporting community involvement in service delivery and local budgetary matters.</p> <p>At the Council Budget meeting in February 2011, the Council agreed as part of the General Fund budget proposals, to instruct the Director of Education, Culture and Sport to report to the relevant Committee with an implementation plan on how the reduction in funding for the Communities Services Team will be delivered, in conjunction with how this will also provide continued support to leased Community Centres, and the transfer of all centres to the leased model for full implementation by 2012.</p> <p>At its meeting on 24 March 2011, the Education, Culture and Sport Committee agreed that all community centres move to a lease type model by 31 March 2012, managed by community organisations as appropriate to the facility, and further agreed, amongst other things:-</p> <p>(i) to note that a future report will be brought to Committee on the future of Torry Learning House, Tilly Flat and Cummings Park Flat;</p>				

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	<p>Education, Culture and Sport 2 June 2011 Article 10</p>	<p>(ii) to instruct the Director of Education, Culture and Sport to carry out a detailed analysis of all funded activity (both externally and internally delivered), taking into consideration a social and economic impact analysis of each activity, reporting back to an appropriate Committee;</p> <p>(iii) to instruct the Director of Education, Culture and Sport to report back to a future Committee on future priority areas of service delivery, based on feedback from members of this Committee;</p> <p>(iv) to note the service delivery implications of the reduced budget, and seek more information on service implications in future reports; and</p> <p>(v) to instruct the Director of Education, Culture and Sport to review the number of community facilities within Aberdeen City, as part of the wider service asset management plan for Education, Culture and Sport.</p> <p>At its meeting of 2 June 2011, the Committee resolved, amongst other things:-</p> <p>(i) to note the options that are being developed in relation to each community learning centre, and to agree that a further report will come to the next Committee with firm recommendations for various community centres; and</p>				

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		(ii) to agree to provide Management Committees with a transition grant for 2011/12 and to remit this to the Finance and Resources Committee for consideration.	At its meeting on 17 June 2011, the Finance and Resources Committee noted that the Director of Education, Culture and Sport had agreed that the funding for the Transition Grant would come from within the ECS budget. This is included in the report on the agenda.			
5.	Education, Culture and Sport 20 January 2011 Article 8	<p><u>Kaimhill Community Learning Hub</u> At its meeting on 20 January 2011, the Committee resolved, amongst other things, to request that officers write to all members of the Committee with the detail of the legal advice given at the meeting about the transfer of the funds held by Kaimhill Management Committee.</p> <p>It was also agreed that officers would report back to the Education, Culture and Sport Committee in the implementation of appropriate Management Agreements for community spaces in other 3Rs buildings which ensure operating governance and enable monitoring of use within the operational services agreement of the 3Rs contract.</p>	At its meeting of 2 June 2011, the Committee heard that the matter had been referred to an independent third party firm, and requested that the firm be asked when a response could be expected.	Head of Legal and Democratic Services	15.09.11 (update)	
6.	Education, Culture and Sport 27 May 2010 Article 7 (Resources	<p><u>St Machar ASG – Community Learning Hub</u> At its meeting on 27 May 2010, the Committee resolved, amongst other things, to instruct officers to undertake further work, in liaison with partner agencies and other Directorates, and report back on</p>	The Community Learning hub at Seaton 3Rs School commenced operation in October 2010. Officers will be looking at opportunities to create a community learning hub in a future regeneration development in the Tillydrone area, working in	Head of Communities, Culture and Sport	18.11.10	15.09.11

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	Management Committee 5 February 2009 Article 12)	medium to long-term community learning hub options for St Machar ASG.	partnership with other Council services and local partners, and will report back in September. This item is affected by the reduction to the communities team. The Service will not have the capacity to progress this at this time.			
7.	Education, Culture and Sport 18 February 2010, Article 21	<u>Bookings and Lettings Review</u> The Committee, amongst other things (i) agreed to receive a report back on the issue of an electronic Leisure Management System; (ii) agreed that officers would proceed with discussions with Trade Unions about options for the deployment of janitorial cover and report back; (iii) that officers report to a future meeting on the outcome of the review of the Corporate Budget; and (iv) to receive oral updates at each meeting on the Bookings and Lettings Review and its implementation. At its meeting on 20 January 2011, the Committee heard that officers had reviewed the rationale for groups receiving free lets via the Corporate Budget held by Corporate Governance, and it was noted that a report would be presented to a future meeting of the Committee on this matter. Finally, a report would also be produced on the review of the Access to Leisure Scheme to ensure that it was achieving its objectives.	At its meeting on 2 June 2011, the Committee agreed that oral updates would only be required when there was progress to report, and noted that a report would come back to Committee on the review in three cycles' time.	Head of Communities, Culture and Sport	January 2012	

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		<p>At its meeting on 24 March 2011, the Committee approved the principle of implementing new staffing arrangements for evenings and weekends lets, subject to the outcome of detailed engagement with staff and trade unions by Enterprise, Planning and Infrastructure.</p>				
8.	<p>Education, Culture and Sport Committee 24 March 2011 Article 10</p>	<p><u>Provision for Children With Additional Support Needs – Raeden</u> The Resources Management Committee had on 16 June 2009, approved the development of a new specialist facility for children with additional support needs arising from complex factors on the current Raeden Development Centre site.</p> <p>At its meeting on 24 March 2011, the Committee instructed officers to complete a full business case for the development of the new school and campus on the site of the existing Raeden Centre, and agreed in principle to the closure of Raeden Nursery; the allocation of children to the 3 proposed developmental nurseries; the temporary decant of children to the former Braeside School, to enable the construction of the new school and campus on the site of the Raeden Centre, subject to the approval of the business case by the Finance and Resources Committee.</p> <p>At its meeting on 21 April 2011, the Finance and Resources Committee considered a report on the ongoing</p>	<p>At its meeting on 2 June 2011, the Committee considered a report which advised that the majority of children had now been placed in one of the three developmental nurseries, and that there was no longer the requirement to keep the nursery provision operating at Raeden or to relocate the provision to Braeside as originally envisaged. The report further advised that a business case was being developed in relation to funding for the new campus on the Raeden site, to be presented to the Finance and Resources Committee on 16 June 2011.</p> <p>A verbal update will be given to the Committee.</p>	<p>Head of Educational Development Policy and Performance</p>		

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		<p>discussions with Hub Co, and resolved that:-</p> <p>(i) the Heads of Finance and Asset Management & Operations continue discussions with Hub Co, along with the completion of detailed Business Cases by all appropriate Services, to determine the financial viability of this proposal;</p> <p>(ii) the Director of Education, Culture and Sport evaluates the specific impact of not progressing the Raeden and Bucksburn/ Newhills projects within the current timescales, and reports these to the next meeting of Education, Culture and Sport Committee;</p> <p>(iii) appropriate officers continue to consider other funding arrangements;</p> <p>(iv) a full report is submitted to the next Finance and Resources Committee on the outcome of the above; and</p> <p>(v) to instruct that everyone with an interest be advised immediately that a decant in the summer recess was unlikely.</p>				
9.	Education, Culture and Sport 15 April 2010 Article 20	<p><u>Cordyce Project</u></p> <p>At its meeting on 15 April 2010, the Committee instructed officers to conduct an options appraisal on the redevelopment of the Cordyce site to include, in addition to a replacement school, a specialist residential facility on a spend-to-save basis, subject to confirmation of the required funding. The options appraisal was referred to the Finance and Resources Committee of 11 May 2010, for funding approval. Funding approval was granted.</p>	An update is attached as an appendix to this Statement.	Head of Educational Development Policy and Performance	18.11.10	15.09.11

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		<p>The Committee received an oral update at its meeting on 18 November 2010, and resolved:-</p> <p>(i) to note the update provided, and that a report would come back to Committee on the options appraisal, to include a number of different options on how to manage provision;</p> <p>(ii) to request that in preparing the report, officers take account of the Social Care and Wellbeing implications and make mention of the provision of children's homes</p> <p>A bulletin update was provided to Committee on 2 June 2011, and officers will aim to provide a full report to the September meeting, following discussion with the architects involved.</p>				
10	Finance and Resources 17 June 2010 Article 34	<p><u>Tullos Swimming Pool – Internal Works</u></p> <p>The Committee had under consideration a request from Education, Culture and Sport Committee to consider urgent funding from the Capital Plan to carry out works to the interior of the Tullos Swimming Pool. Members expressed their concern that not enough detail was included within the report, and questioned why the repairs had not been carried out at a much earlier date. The Convener expressed his concern that the Service Committee was requesting capital funding for the repairs and intimated that Service Committees should take ownership of their Non Housing Capital</p>	<p>At its meeting on 18 November 2010, the Committee resolved:-</p> <p>(15) to note that the review of water in the city would take approximately a year to complete, and to therefore amend the "report expected" column to September 2011; and</p> <p>(ii) also in relation to item 16 (Tullos Swimming Pool – Internal Works), to request that Annette Bruton and Patricia Cassidy meet with the local</p>	Director of Education, Culture and Sport	15.09.11	24.11.11

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		<p>Programmes, and reprioritise their budgets to take account of urgent matters such as this case. The Committee, amongst other things, resolved that the matter be referred back to the Education, Culture and Sport Committee in order that members may consider the matter as part of a review of the Non Housing Capital Programme for that Service.</p> <p>At its meeting on 16 September 2010, the Committee resolved, amongst other things, to review the need for Tullos Swimming Pool as part of a city-wide water management plan, in partnership with Scottish Swimming, Sport Aberdeen and local swimming clubs, to include benchmarking of Aberdeen against Dundee, Edinburgh and Glasgow.</p>	<p>Ward Members to discuss the detail of the review.</p> <p>At its meeting on 20 January 2011, the Committee heard that work had commenced on the Water Management Plan; that a survey had been issued to swimming clubs; and that a briefing would be provided to local Members following a meeting to be held with all parties on 14 February 2011.</p> <p>An update is contained in the information bulletin, and a full report will be submitted to the November meeting.</p>			
11	Education, Culture and Sport 27 May 2010 Article 14	<p><u>Progress report on proposals to redevelop Aberdeen Art Gallery and report on improving access to the Museums and Galleries collections</u> <u>The Committee resolved:-</u> to instruct officers to prepare a capital business case for further consideration and report to the Education, Culture and Sport Committee on 16 September 2010, and Finance and Resources Committee on 28 September 2010, to include recommendations on the most appropriate option to redevelop the Art Gallery, and on the commitment the Council is being requested to make at that stage.</p>	<p>Officers continue to work to prepare the Business Case, once sufficient progress has been made on assessing the level of interest in the business and wider community, as well as the outcomes of the TIF application.</p> <p>The Committee is asked to note the slower than expected progress and that a report will be brought to a subsequent meeting, as soon as possible.</p>	Head of Communities, Culture and Sport	15.09.11	24.11.11

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		At its meeting on 18 November 2010, the Committee agreed that a fundraising campaign be progressed at no net cost to the Council.				
12	Corporate Policy & Performance 25 November 2010 Article 9	<u>Working Better Together</u> At its meeting of 20 January 2011, the Committee noted a report which had been referred from the Corporate Policy and Performance Committee and resolved:- (i) to request that officers take cognisance of ongoing work in Nottingham on early intervention; and (ii) to request a report back on progress with Total Place and Community Signature work in Torry.	A report is contained in the information bulletin.	Head of Communities, Culture and Sport	02.06.11	15.09.11
13	Education, Culture and Sport Committee 20 January 2011 Article 7	<u>Leaver Destinations 2009/10</u> The Committee noted with concern that the proportion of young people classified as unemployed and seeking employment was slightly higher than the national average, and requested a report back with an analysis of the cause and any action which could be taken to address the issue; and requested that the report also include information on those unemployed and not seeking employment.	New leaver destination information will not be published until later in the year. Officers will therefore bring a report back on this in November.	Head of Educational Development, Policy and Performance	02.06.11	24.11.11
14	Education, Culture and Sport Committee 20 January 2011 Article 7	<u>Closing the Gap</u> At its meeting on 20 January 2011, the Committee requested a further report on the gap between the lowest attaining 20% and the highest attaining 20% of pupils, to include any lessons learned from how other local authorities had tackled the problem.		Head of Educational Development, Policy and Performance	24.11.11	24.11.11

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		<p>At its meeting on 2 June 2011, the Committee considered a report in relation to Closing the Gap and (i) instructed officers to develop a policy on raising achievement which sets out the approaches to be taken in schools and across Services to reduce the gap in attainment, and (ii) requested that Closing the Gap be considered alongside the Big Noise: Sistema Scotland project in future reports.</p>				
15	Council Budget 10 February 2011	<p><u>Transformation Options / Virtual Campus</u> At its meeting on 2 June 2011, the Committee considered a progress report on the Service transformation options and requested a further report on progress with all transformation options to the meeting of Committee on 24 November 2011.</p> <p>The Committee also requested a further report on all aspects of the virtual campus once it was in its trial period, (i) to include the potential impact of travel costs to those children from more deprived areas, to ensure that the costs were not preventing them from accessing educational opportunities, and (ii) to include an investigation into the possibility of using the Aberdeen Endowment Trust as a means of assisting these pupils with travel costs.</p>		Director of Education, Culture and Sport	24.11.11	24.11.11
16	Council Budget 10 February 2011	<p><u>Pupil Support Assistants</u> As part of the General Fund budget proposals, to instruct the Director of</p>	A report is contained in the information bulletin.	Director of Education, Culture and Sport	02.06.11	15.09.11

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		Education, Culture and Sport to report to the relevant Committee with further information on the role and support of Pupil Support Assistants.				
17	Education, Culture and Sport Committee 24 March 2011 Article 15	<p><u>Move to a Cultural Trust</u> At its meeting on 24 March 2011, the Committee considered a report on how the decision from the Council Budget meeting on 10 February 2011 to move to a cultural trust would be implemented.</p> <p>The Committee agreed, amongst other things:- to instruct the Director of Education, Culture and Sport to progress, by way of an officers' working group, an options appraisal on the transfer of services to a cultural trust, and that the options appraisal (1) include consideration of which services could transfer, including the Beach Ballroom, (2) examine a preferred governance model, including the option of community ownership of assets, and (3) to request that the options appraisal include SWOT analysis and options for governance arrangements; and to report the findings of the options appraisal to Committee by 24 November 2011.</p>		Head of Communities, Culture and Sport	24.11.11	24.11.11
18	Audit and Risk Committee 29 March 2011 Article ??	<p><u>Internal Audit – Summary of Audit Findings – Trusts and Arms Length Organisations Audit</u> (i) to instruct officers to provide a report on the governance arrangements in place for the Aberdeen International Youth Festival</p>	A report is included on the agenda.	Head of Communities, Culture and Sport / Head of Legal and Democratic Services	15.09.11	

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		<p>to the Education, Culture and Sport Committee in due course; and</p> <p>(ii) to instruct officers to report on the following bodies (<i>for Education, Culture and Sport this was the Aberdeen International Youth Festival</i>) to their relative Service Committee explaining why no Service Level Agreement was currently in place and to instruct the Service to establish a Service Level Agreement within a strict timeframe.</p>				

**Item 9 -
Update on Cordyce School Building Options Appraisal and Redesign of Services for Pupils with Social, Emotional and Behavioural Needs**

The Education, Culture and Sport Directorate, working with the Social Care and Wellbeing Directorate and other local and regional partners, is currently undertaking a comprehensive review of services for children with additional support needs as part of a wider Inclusion Strategy. This review is being undertaken in the context of current operating pressures:

- the age, condition and lay-out of the current Cordyce School;
- requirements for appropriate local provision for children with severe social, emotional and behavioural needs to potentially replace out-of authority provision;
- increased need for joint working with other agencies and local authorities providing improved and more efficient services; and,
- prevailing financial pressures.

A building options appraisal will be reported to the next committee cycle along with the outcomes of the service review so that informed decisions can be made about future provision. The building options appraisal has addressed a range of possible building options and has included the condition and suitability of the current Cordyce School, ground and survey investigations, alternative sites and costings.

Children and young people with additional support needs arising from social, emotional and behavioural needs require support from a number of agencies. Any new provision will also need to provide a suitable environment for both learning and partnership working between the agencies delivering services to pupils.

The Council's Five Year Business Plan includes a joint project with Social Care and Wellbeing to reduce the current number of out-of authority placements for children whose needs cannot be accommodated within the City. A joint Education Culture and Sport and Social Care and Wellbeing group has agreed revisions to criteria for out of authority placements and made decisions on those children and young people who will be returning.

The need for a strategic approach to provision for additional support needs including a comprehensive review and potential redesign of services is acknowledged and officers are also progressing a service options appraisal. The redesign of services will also consider the potential for providing specialist residential placements for children from other areas which could provide income generation thus offsetting costs.